

AGENDA
East Nottingham Township
Board of Supervisors
ORGANIZATIONAL MEETING
January 6, 2020

- Call Meeting to Order
- Appoint Temporary Chairman _____.
Motion: _____ Second: _____
- Appoint Temporary Secretary _____.
Motion: _____ Second: _____
- Pledge of Allegiance
- Public Comment(s) on Agenda
- Approve Agenda
Motion: _____ Second: _____
- Appoint _____ Chairman for the year 2020.
Motion: _____ Second: _____
- Appoint _____ Vice Chairman for the year 2020.
Motion: _____ Second: _____
- Appoint Kelli Karlton as Secretary to the Board of Supervisors for the year 2020.
Motion: _____ Second: _____
- Appoint _____ as Treasurer for the year 2020.
Motion: _____ Second: _____

- Appoint _____ as Chief Administrative Officer of Pension Fund for 2020.

Motion: _____ Second: _____

- Appoint _____ as Tax Clerk for East Nottingham Township for the year 2020.

Motion: _____ Second: _____

- Set the Salary for the Tax Clerk at the current rate of \$600.00 per month for the year 2020.

Motion: _____ Second: _____

- Designate BB&T Bank as depository for Township General Fund, Open Space Fund, State and Escrow Fund for the year 2020.

Motion: _____ Second: _____

- Designate Citadel as depository for Township General Fund Savings for the year 2020.

Motion: _____ Second: _____

- Designate PLGIT as depository for all Township Certificate of Deposits for the year 2020.

Motion: _____ Second: _____

- Require two (2) signatures on all checks, one being the Treasurer and one being one of two Supervisors _____ or _____ for the year 2020.

Motion: _____ Second: _____

- Appoint Keystone Collections Group to be the Earned Income Tax Collector for the year 2020.

Motion: _____ Second: _____

- Set the compensation to pay Keystone Collections Group at the current monthly rate of 1.35% for the year 2020.

Motion: _____ Second: _____

- Appoint Keystone Collections Group to be the Open Space Tax Collector for the year 2020 at a rate of 1.35%.

Motion: _____ Second: _____

- Set mileage reimbursement rate at the IRS guidelines for 2020 the federal rate of 57.5 cents per mile.

Motion: _____ Second: _____

- Appoint Barbacane, Thornton & Company LLP as auditing firm for 2020 and adopt Resolution No. 2020 - 01.

Motion: _____ Second: _____

- Approve Treasure to pay reoccurring monthly bills when due for the year 2020.

Motion: _____ Second: _____

- Approve to appoint AECOME Corporation as Township Consultant Engineer at the rate of (see rate schedule for 2020).

Motion: _____ Second: _____

- Approve to appoint Stantec Engineering for the Supervisors discretion of the Board at the rate of (see rate schedule) for the year 2020.

Motion: _____ Second: _____

- Appoint BCO Scott Moran.

Motion: _____ Second: _____

- Appoint 3rd Party Building Inspector

Motion: _____ Second: _____

- Approve to appoint _____ as Township Solicitor at the hourly rate of \$____ for the year 2020.

Motion: _____ Second: _____

- Approve to appoint Brutscher, Foley, Milliner & Land as the Solicitor for the Zoning Hearing Board at the hourly rate of \$175.00 for the year 2020.

Motion: _____ Second: _____

- Set the salary for the Zoning Hearing Board members at \$75.00 per member per hearing for the year 2020.

Motion: _____ Second: _____

- Set the hourly rate of \$_____ per hour for administrative work done by the Secretary to be charged through to applications for the Zoning Hearing Board for the year 2020.

Motion: _____ Second: _____

- Wages for part-time help for the year 2020 as follows:

Snow Plowing at the hourly rate of \$_____

Temporary help at the hourly rate of \$_____

Motion: _____ Second: _____

- Designate the Daily Local News for advertising in 2020.

Motion: _____ Second: _____

- Approve Regular Monthly Meetings for the year 2020 at 7:00 PM at the East Nottingham Township Building on the following dates:

February 11, 2020

March 10, 2020

April 14, 2020

May 12, 2020

June 9, 2020

July 14, 2020

August 11, 2020

September 8, 2020

October 13, 2020

November 10, 2020

December 8, 2020

Motion: _____ Second: _____

- Approve Work Sessions for the year 2020 at 7:00 PM at the East Nottingham Township Building for the Regular Meetings.

Motion: _____ Second: _____

- Approve advertising the 2020 Work Sessions and Regular Meeting.

Motion: _____ Second: _____

- Re-Appoint John Reynolds to be the Emergency Management Coordinator for the year 2020 at the rate of \$750.00 for the year.

Motion: _____ Second: _____

- Appoint _____ as Township Oxford Rec. Authority Rep. for the year 2020.

Motion: _____ Second: _____

- Appoint _____ as UCC Appeals Board.

Motion: _____ Second: _____

- Appoint _____ as UCC Appeals Board.

Motion: _____ Second: _____

- Appoint _____ as UCC Appeals Board.

Motion: _____ Second: _____

- Appoint _____ as UCC Appeals Board.

Motion: _____ Second: _____

- Appoint Karen Olivieri as Chairman of the Historic Commission for 2020.

Motion: _____ Second: _____

- Appoint _____ as Vacancy Board Chairman expiring 12/31/2020.

Motion: _____ Second: _____

- Re-appoint John Wallace to Planning Commission for term ending in 2022.

Motion: _____ Second: _____

- Re-appoint Janice Gavin to Planning Commission for term ending in 2022.

Motion: _____ Second: _____

- Re-appoint Joe Bauer to Planning Commission for term ending in 2022.

Motion: _____ Second: _____

- Appoint Kelli Karlton as Right to Know Officer expiring 12/31/2020.

Motion: _____ Second: _____

- Approve a _____ % raise for 2020 to _____ Township Employee
- Approve a _____ % raise for 2020 to _____ Township Employee
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Motion: _____ Second: _____

AGENDA
East Nottingham Township
Board of Supervisors
REGULAR MEETING
January 6, 2020

- I. Call Meeting To Order**
- II. Pledge of Allegiance & Moment of Silence**
- III. Public Comment on Agenda Items**
- IV. Approve Agenda**
- V. Executive Session & Fact Finding Meeting**
- VI. Minutes – Draft Minutes on the table**
 - Regular Meeting December 10, 2019
 - Close Out Meeting, December 30, 2019
- VII. Junior Township Supervisor Report – Sean Walsh**
- VIII. Treasurer’s Report – Suzanne Hamlin**
- IX. Roadmaster Report - Bill Weaver**
- X. OASA Report – Sam Goodley**
- XI. OARA Report -Chip Benke**
- XII. Subdivisions**

- XIII. Supervisors**
 - 1) Appoint Auditor**
 - 2) Township Closed on State Holidays**
 - 3) Township Secretary Kelli Karlton attend PSATS Convention**
 - 4) Benuel Miller Ag Security 180 days is 1/5/2020**
 - 5) Stephen Beiler Ag Security 180 days is 2/9/2020**

XIV. Bills For Approval

XV. Meeting Minutes - Regular Meeting December 10, 2019
Close Out Meeting, December 30, 2019

XVI. Residents asked to be on Agenda

- Gary Coates

XVII. Recognition of Visitors

XVIII. Correspondence

- Oxford Area Historical Association Winter/Spring Programs
- OARA Nov. 11, 2019 Meeting Minutes
- Union Fire Co. 1, Fire Chief
- Chester County Water Conditions January 2018-June 2019
- OASD Tax Collection Meeting
- Southern Chester County Emergency Medical Services, Inc. Medic 94 November 2019 Monthly Report
- Union Fire Co. Incident List 11/1-11/30/2019
- ORPC Meeting Report, October 2019